



Activities Covered by this Assessment	Online working and Key Worker & Vulnerable pupil opening Jar	nline working and Key Worker & Vulnerable pupil opening Jan 2021 (reviewed by SMT 4/1/21 & 4/3/21)						
Site Address / Location	Newbold Verdon Primary School	Department / Service / Team	Leics Traded Services					

From September 2020, all children will be back into school full time and schools must do everything possible to minimise contacts and mixing while delivering a broad and balanced curriculum.

In order for all school children to return to school we are focused on essential measures. These include:

- a requirement that people who are ill stay at home
- robust hand and respiratory hygiene
- · enhanced cleaning arrangements
- active engagement with NHS Test and Trace
- formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable

How contacts are reduced will depend on the school's circumstances and will (as much as possible) include:

- grouping children together
- · avoiding contact between groups
- arranging classrooms with forward facing desks
- staff maintaining distance from pupils and other staff as much as possible
- engaging with the Test and Trace process
- managing confirmed cases and following local health protection team advice/guidance

If a person becomes unwell during the day please refer to: https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance

They should self-isolate for at least 10 days and should arrange to have a test to see if they have coronavirus immediately.

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NVPS SCHOOL REOPENING RISK ASSESSMENT



If they have tested positive whilst not experiencing symptoms but develop symptoms during the isolation period, they should restart the 10 day isolation period from the day they develop symptoms. Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.

Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person subsequently tests positive (see below) or they have been requested to do so by NHS Test and Trace.

Attendance: People with symptoms should stay at home. Where the child, young person or staff member tests positive, the health protection team will work with schools in this situation to guide them through the actions they need to take. Based on the advice from the health protection team, schools must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. Close contact means:

- direct close contacts face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin)
- proximity contacts extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual
- travelling in a small vehicle, like a car, with an infected person

The health protection team will provide definitive advice on who must be sent home.

Public Health England does not (based on current evidence) recommend the use of face coverings in schools. This evidence will be kept under review. They are not required in schools as pupils and staff are mixing in consistent groups, and because misuse may inadvertently increase the risk of transmission. There may also be negative effects on communication and thus education.

Our school will be operating mainly as cohort classes or Unit classes but also allow mixing into wider groups for specialist teaching, wraparound care and transport. Siblings may also be in different groups. Endeavouring to keep these groups at least partially separate and minimising contacts between children will still offer public health benefits.

All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the school timetable. Where staff need to move between classes and year groups, they should try and keep their distance from pupils and other staff as much as they can, ideally 2 metres from other adults.

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NVPS SCHOOL REOPENING RISK ASSESSMENT



Ideally, adults should maintain 2 metre distance from each other, and from children. We know that this is not always possible, particularly when working with younger children, but if adults can do this when circumstances allow that will help. In particular, they should avoid close face to face contact and minimise time spent within 1 metre of anyone. Similarly, it will not be possible when working with many pupils who have complex needs or who need close contact care. These pupils' educational and care support should be provided as normal.

For individual and very frequently used equipment, such as pencils and pens, it is recommended that staff and pupils have their own items that are not shared. Classroom based resources, such as books and games, can be used and shared within the cohort/class; these should be cleaned regularly, along with all frequently touched surfaces. Resources that are shared between classes, such as sports, art and science equipment should be cleaned frequently and meticulously and always between classes, or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different classes/cohorts.

In the autumn term, schools can resume non-overnight domestic educational visits. This should be done in line with protective measures, such as keeping children within their consistent group, and the COVID-secure measures in place at the destination.

Remote education support

Where a class, group or small number of pupils need to self-isolate, or there is a local lockdown requiring pupils to remain at home, we expect schools to have the capacity to offer immediate remote education. Schools are expected to consider how to continue to improve the quality of their existing offer and have a strong contingency plan in place for remote education provision by the end of September.

East Midlands HPT

Public Health England
Seaton House
City Link
Nottingham
NG2 4LA
Telephone0344 2254 524 (option 1)
Out of hours advice0344 2254 524





			Ini	tial R	isk		Fi	nal Ri	isk			
Hazard				Rating S x L		Further Controls Required	Rating (S x L)			Action Required		ed
(Something with a potential to cause harm)	Who might be Harmed & How?	Existing Controls (Consider Hierarchy of Control)	Severity	Likelihood	Risk Rating	(Consider Hierarchy of Control)	Severity	Likelihood	Risk Rating	Who (Initial)	Date By: (/)	Done ?
Staff exiting cars in staff car park	Staff, visitors and contractors. Reduced infection control which may result in spread of COVID19	 Staff are encouraged to cycle or walk to work. Cars are to leave car parking space where practicable. Reverse parking only where practicable. Courtesy when alighting cars to maintain social distancing. 										
Visitors to site	Staff, pupils, parents/guardian, visitors and contractors. Reduced infection control which may result in	 Visitors to site are restricted & encouraged to visit when pupils not present. Meetings are to be virtual where possible. Only visitors with prearranged appointments are allowed on site. 										





	spread of COVID19	Visitors are asked to complete a school form giving contact details and asking if they have any symptoms of COVID19 or have had contact with anyone who has symptoms of COVID19, before they are allowed on site. Records
Social distancing	Staff, pupils, parents/guardian, visitors and contractors. Reduced infection control which may result in spread of COVID19	kept for one month. Drop off times are staggered and parents and carers (including those who have been vacinated) are required to wear face masks (unless exempt) on site. Staff are to wear face covering if outside when parents are on site and when moving around school when not in classroom. Arrangements for drop off are communicated to staff, pupils and parents/guardian in advance. Only one parent/guardian attends the school. No parental access to pupils' classrooms – limits are communicated to pupils, parent and guardian.





		 Direct access to the pupils' allocated classroom is available. i.e. final emergency exits. Signage is installed i.e. warnings for parents not to enter the building. 				
Use of cloakroom/toilet areas	Staff and pupils Reduced infection control which may result in spread of COVID19	 Pupils remain in their outdoor clothing until they are inside school. Use lockers so that coats/ bags aren't touching. Teacher or member of staff to informally supervise toilet usage and inform cleaning staff of any issues. (See cleaning hazard and controls). Everyone encouraged to put lids of toilets down before flushing. 				
Social distancing not being carried out within the classroom.	Staff, pupils, visitors and contractors. Reduced infection control which may result in spread of COVID19	 Arrangements for the day are communicated to staff, pupils and parents/guardian. Staff and pupils remain in cohort of class (Unit) groups. Teachers (and other staff) are allocated to a group and remain with their allocated group, as far 				





<u></u>		
	as possible, during the day and on	
	subsequent days.	
	The group distance themselves	
	from other groups.	
	Desks are placed as far apart as	
	practically possible and all face the	
	same direction (not EYFS).	
	Pupils are allocated a desk and are	
	seated at the same desk each day	
	(not EYFS).	
	Desks used by more than one child	
	are cleaned between use.	
	Pupils remain in the same	
	classroom throughout the day	
	where practical (e.g. booster	
	sessions and Y5/6 Maths swap).	
	Any equipment used is cleaned	
	after use or set aside for 24 hours.	
	Windows and doors are opened to	
	ensure good ventilation.	
	None fire doors are pinned back to	
	avoid excessive touching of	
	surfaces.	
	Antibacterial wipes are available in	
	classrooms for staff to use as	
	required.	
	required.	





Sharing equipment	Staff, pupils, visitors and contractors. Reduced infection control which may result in spread of COVID19	 Pupils do not share equipment – school provides 'busy bag' with equipment for each child in named bag. Teaching resources are not removed from the setting. Soft toys and furnishings that are difficult to clean are removed from the classroom. Small, intricate items that are difficult to clean are removed from the classroom. Children are not to bring in own equipment. Equipment that has to be shared is to be cleaned in Milton bins provided. E.g. balls and rackets.
Social distancing not being carried out at break times	Staff, pupils, visitors and contractors Reduced infection control which may result in spread of COVID19	 Break times are staggered and timings identified and communicated. Pupils to wash hands before and after eating/drinking. Young children and SEND pupils will need to be supervised in this. Cohort and class groups maintained and not mixed.





Movement around school is					
limited. Outdoor travelling where					
possible.					
 Allocation of dedicated areas 					
outside for small groups (zoning).					
 Levels of supervision considered, 					
and additional information needed					
for supervisors.					
 Additional LTS employed to ensure 					
distancing during lunch time.					
 Procedures identified when First 					
Aid is required.					
 Activities considered, and the 					
range of equipment reduced to					
minimise risk.					
 Arrangements for the cleaning of 					
equipment following activities.					
Arrangements for 'wet breaks' put					
in place (teacher and LSAs to cover					
each other).					
 Use of toilets to ensure that social 					
distancing is maintained as far as					
practicable. Classes allocated					
specific toilets and use limited to					
three at a time. Wrist band in					
Milton solution.					
winton solution.					





		Τ.	Hand weeking among any at 1					
		•	Hand washing arrangements/use					
			of sanitiser provision.					
		•	Flexibility on break time as					
			required.					
		•	All the potential control measures					
	Staff, pupils,		suggested for break times.					
Social distancing	visitors and	•	Pupils to wash their hands before					
not being carried	contractors		and after eating and encouraged					
out at lunch time			not to touch their mouth, eyes and					
	Reduced infection		nose. Hand cleaning facilities to be					
	control which		available.					
	may result in	•	Pupils to enter hall/dining area					
	spread of		within their cohort or class groups					
	COVID19		maintaining social distancing and					
			being supervised by LTS team.					
		•	Tables to be cleaned between					
			group use. Tables labelled A,B,C D					
			and cohort/class use allocated					
			tables only. Rotated as scheduled.					
		•	Communication with Catering					
			provider (External or LTS Catering).					
		•	Layout of areas for dinners with					
			numbers calculated to maintain					
			social distancing.					
			Cutlery, cups and plates etc. not to					
			be shared.					
			DE SHALEU.					





		 Risk assessment shared with external cooks who layout tables. Arrangements for the cleaning of the area following the consumption of food – LTS to sanitise tables between sittings. Packed lunches to use designated tables or weather permitting & convenient eat outside. Extra cleaning of main toilets undertaken as required. Air hand dryers installed where possible to reduce use of towels. 				
Social distancing not being carried out at pick up	Staff, pupils, parents/guardian, visitors and contractors. Reduced infection control which may result in spread of COVID19	 Pick up times are staggered. Arrangements for pick up are communicated to staff, pupils and parents/guardian in advance. Only one parent/guardian attends the school. No parents are allowed in school. This has been communicated to pupils, parent and guardian before arrival to the site. 				





		 Direct egress to the pupils' allocated classroom is available. i.e. final emergency exits. Unit staff support children individually into building from vehicles to reduce contact between parents and separate bubbles. 				
Outdoor learning/play/PE	Staff and pupils Reduced infection control which may result in spread of COVID19	Outdoor learning is to be				
Carrying out 1 st aid	First Aider Person being treated by the first aider. (Carrying out 1st aid may require the 2mtr social	 A first aider will NOT be treating a person who has the symptoms of COVID-19 as specified by the NHS and Government unless life threatening condition use St John's ambulance guidance (link at end of document). If a child presents symptoms of COVID-19 they will be isolated 				



distancing rule to	away from people and parents	
be broken)	called to collect them. ELSA room	
	to be used with window open.	
This activity	 Persons who have symptoms will 	
requires the 2mtr	isolate for 10 days and will not be	
social distancing	in school.	
	The first aider will wash their	
rule to be broken.	hands for at least 20 seconds with	
This could lead to	soap and water.	
either person	Gloves will be worn to deliver first	
involved in	aid.	
becoming	Latex gloves will be avoided to	
infected with	remove the risk of allergic	
COVID-19 through	reaction.	
close contact with	The first aider will cover any cuts their bands with water are of	
an asymptomatic	on their hands with water proof plasters.	
carrier,	The first aider will avoid putting	
	their fingers in their mouth and	
transmitting the	touching their face.	
virus through	The first aider will avoid touching	
bodily fluids or	any part of a dressing that will	
respiratory	come in contact with a wound.	
droplets entering	The first aider will wear visor to	
the persons eyes,	prevent bodily fluids being	
nose or mouth.	splashed into the eyes.	
	 After each first aid treatment is 	
The First aider	given all equipment and surfaces,	
may have an	including visors used will be	
illay liave all	cleaned down using either a	
	combined detergent disinfectant	





allergic reaction	solution at a dilution of 1000 parts		
to latex gloves.	per million (ppm) available		
to latex gloves.	chlorine (av.cl.) or a neutral		
	purpose detergent followed by		
	disinfection (1000 ppm av.cl.) the		
	visor will be rinsed with clean		
	water after being disinfected.		
	After using the aprons and gloves		
	they will be correctly doffed and		
	placed straight into a double bag		
	and the bags tied. The bags will		
	then be stored in a locked room		
	for 72 hours before putting them		
	into the external waste skip/bin.		
	Aprons and gloves will only be		
	used for 1 treatment of first aid		
	they will not be used to treat a		
	second person requiring first aid.		
	First aiders have been given		
	information on how to correctly		
	don and doff their PPE.		
	After first aid treatment is given		
	and cleaning has been completed		
	the first aider will wash their		
	hands with soap and water for at		
	least 20 seconds before		
	commencing any further work.		
	There is a dedicated area for first		
	aid that will be used solely for first		
	aid treatment to help prevent		





	bodily fluids contaminating other parts of the building.	
Intimate care	The staff member providing the intimate care will wash hands thoroughly before and after providing intimate care, using soap and water for at least 20 seconds. Use alcohol-based hand sanitiser if soap and water is not available. NHS hand washing posters have been installed above sinks to give information on good hand washing techniques. Face coverings will not be worn during this activity by those who may not be able to handle them as directed (for example, young children, or those with special educational needs or disabilities) as it may inadvertently increase the risk of transmission. Children, young people and students whose care routinely already involves the use of PPE due to their intimate care needs will continue to receive their care in the same way, using the same PPE as they have always done for this task. This PPE may include:	









		is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn (visor).		resistant goggles/visor are procured. These should be procured through the school's normal supply chain, should this fail they may be able to be procured from the local resilience forum (LRF)			
Social distancing not being carried out during the use of Staff facilities	Staff, pupils, visitors and contractors Reduced infection control which may result in spread of COVID19	 Consider the number of staff that can be accommodated in the area to achieve social distancing and rearrange the furniture where possible Consider the use of another room in addition to usual one and use outside spaces. E.g. community lounge. Staggered break times to reduce numbers Use of signs to inform of hand washing prior to entering/using facilities. Shared crockery and cutlery are removed. Reusable sponges are removed Cleaning of room between use Operation of dishwasher/water dispensers procedures – signage 					





	Т					
		in place to warn staff of risks and				
		encouragement to bring own food				
		and drinks as required.No sharing of food				
		_				
		 Microwave use discouraged but cleaning equipment & guidance 				
		available.				
Social distancing	Staff, LTS	Establish robust communication				
	Catering/Catering					
not being carried	Cr - CC C	operational controls. Working				
out during Catering		with LTS.				
provision	external	Hand cleaning facilities to be				
	company,	available upon entering hall and				
	pupils, visitors	when leaving				
	and contractors	 Confirm how pupils will receive 				
	Reduced infection	their meals. Pack ups being taken				
	control which	from lockers to hall or outside				
	may result in	area.				
	spread of	 Checking that all pupils' food 				
	COVID19	allergy information is up to date				
	0011220	• Delivery arrangements for meals is				
		as usual (JF)				
		After service collection				
		arrangements for containers (JF)				
		Facilities to stagger service times				
		to avoid congestion and contact –				
		in cohort or class tables or outside				
		area.				
		 Clearing of tables following service including equipment used and the 				
		cleaning of that equipment				
		Cleaning of that equipment				





		 including chairs, tables and door handles. LTS aware and working with external provider. Consider additional training that will be required by lunchtime supervisors and what additional protective equipment will be required. (Gloves/aprons) (JB overseeing) 				
Assembly	Staff and pupils Reduced infection control which may result in spread of COVID19	 Assemblies/Collective Worship (CW) are not to take place. Head/teaching staff addresses individual groups, within their classroom. CW in classroom - socially distanced. 				
Cleaning	Reduced infection control which may result in spread of COVID19	 A detailed cleaning schedule will be implemented throughout the site, ensuring that contact points, e.g. work surfaces, door handles, taps etc. are all thoroughly cleaned and disinfected regularly. Hard surfaces to be cleaned with soap and water prior to disinfecting. disinfecting should be performed using either a combined detergent disinfectant solution at a dilution 				





of 1000 parts per million (ppm)					
available chlorine (av.cl.) or a					
neutral purpose detergent					
followed by disinfection					
(1000 ppm av.cl.) the visor will be					
rinsed with clean water after					
being disinfected.					
 Extra attention is to be given to 					
frequently touched areas and					
surfaces, e.g. doors, toilets, door					
handles, phones, light switches					
and door fobs, etc.					
Hand towels and hand wash are to					
be checked and replaced as					
needed by the Premises Officer					
and cleaning staff. Move to hand					
dryers where practical to reduce					
need for hand towels.					
Enhance the cleaning regimes for					
toilet facilities, particularly door					
handles, locks and the toilet flush,					
etc.					
 Only cleaning products supplied by 					
the school are to be used.					
Please refer to the school's COSHH					
risk assessments for further					
control measures in relation to					
cleaning chemicals used.					
 PPE required for cleaning will be 					
noted in the outcome of the					
COSHH risk assessments					
COSHIT FISK assessments					





		 conducted for cleaning chemicals used. Bin liners should be used in all bins and waste bins should be emptied into the external waste bin/skip. 					
Carrying out daily building maintenance	Staff and pupils. Reduced infection control which may result in spread of COVID19	 General maintenance is carried out when the school is closed to staff and pupils. (See lone working risk assessment). Only essential maintenance is carried out during school opening hours. Staff are informed of any maintenance being carried out in communal areas, toilets, etc., and the area is cordoned off. Social distancing is maintained throughout working procedures. 					
Contractors working on site	Staff, pupils, parents/guardian, visitors and contractors. Reduced infection control which may result in spread of COVID19	 Contracted work is carried out when the school is closed to staff and pupils. Any documentation required is sent/received prior to the contractor arriving on site. Safe systems of work/Risk assessment, which include COVID19 control measures, are 					





Emergency procedures	Staff, pupils, parents/guardian, visitors and contractors. Reduced infection control which may result in spread of COVID19	received and agreed by the school before work commences. School Covid form completed before assess granted to school premises. No changes are needed to our emergency evacuation procedures. Emergency evacuations take place following social distancing principles as far as is reasonably practicable. (In an emergency risk to life takes precedence). Staff, pupils, visitors and contractors' social distance at assembly areas as far as is reasonably practicable.					
Use of public transport/school buses	Staff, pupils, parents/guardian, visitors and contractors. Reduced infection control which may result in spread of COVID19	 Pupils are encouraged to cycle or walk to school. Establish robust communication links with transport provider (Leics LA). Taxis and parents operating in line with LA guidance and controls. 					
Music lessons	Reduced infection	Some music lessons are to be restricted to reduce airborne					





	T						
		particles being spread in a class or					
		hall.					
		Instruments that require blowing					
		are to be avoided in large numbers and instruments not					
		shared.					
		 Small groups may have lessons but are to face away from each 					
		other. The room must be well					
		ventilated or lessons held outside.					
		 Singing lessons – pupils are to face 					
		away from each other (back to					
		back or side to side) and gentle					
		voices used. Large group singing is					
		to be avoided.					
		Children and staff to be given support					
		and care in respect to mental					
		wellbeing.					
	Mental health						
Mental wellbeing	issues impacted	Allow discussions about concerns and					
	by CV	recognise that this is normal feelings.					
		Remind staff of LA free confidential					
		help lines					
		Care must also be taken to avoid					
		stigmatizing students and staff who					
Avoidance of	Wellbeing issues	may have been exposed to the virus. It					
discrimination	impacted by CV	is important to remember that COVID-					
		19 does not differentiate between					
		borders, ethnicities, disability status,					





	age or gender. Education settings should continue to be welcoming, respectful, inclusive, and supportive environments to all.								
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- **Source:** <a href="https://www.gov.uk/government/publications/actions-for-educational-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/actions-for-education-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/actions-for-education-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/actions-for-education-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/actions-for-education-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/actions-for-education-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/actions-for-education-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/actions-for-education-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/actions-for-education-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/actions-for-education-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/actions-for-education-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/actions-for-education-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/actions-for-education-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/actions-for-education-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/action-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/action-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/action-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/action-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/action-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/action-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/action-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/action-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/action-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/action-and-childcare-s
- Hand wash video https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public
- Guidance for education and childcare settings on how to implement social distancing <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-social-distancing-in-education-and-childcare-settings/coronavirus-covid-19-implementing-social-distancing-in-education-and-childcare-settings
- Guidance on infection prevention and control for COVID-19 https://www.gov.uk/government/publications/wuhan-novel-coronavirus-infection-prevention-and-control
- Managing premises <a href="https://www.gov.uk/government/publications/managing-school-premises-during-the-coronavirus-outbreak/managing-school-premises-which-are-partially-open-during-the-coronavirus-outbreak#other-points-to-consider
- Source NHS: https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/
- Coronavirus (COVID-19): implementing protective measures in education and childcare settings: <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavi
- COVID-19: cleaning in non-healthcare settings: <a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontaminat
- St. John Ambulance Covid-19: advice for first aiders: https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/
- Conducting a SEND risk assessment during the coronavirus outbreak: https://www.gov.uk/government/publications/coronavirus-covid-19-send-risk-assessment-guidance





- HSE. Talking with your workers about preventing coronavirus: https://www.hse.gov.uk/news/assets/docs/talking-with-your-workers.pdf
- Contact for PPE orders if you have difficulties with your own suppliers:

Leicester City: icrs.service@leicester.gov.uk

Leicester County: enquirylinequality&contracts@leics.gov.uk

Rutland: PPE@rutland.gov.uk

During this activity, what could go wrong resulting in an emergency situation?	 Child displays symptoms with CV19 Child from teaching group who has been sent home becomes confirmed case. Staff becoming ill and self-isolating.
How could this emergency situation be prevented / controlled?	 Isolate child until collected. All children in that teaching group to be sent home and told to self-isolate for 14 days. Follow self-isolating guidance, ensure that reporting of illness procedures well understood.
Who should respond to a potential emergency situation and how? Have staff been trained to respond to this emergency situation?	 Staff to supervise child until collected where social distancing cannot be implemented PPE to be worn. Make staff aware of guidance in link below, develop guidance on internal monitoring of staff and pupils on self-isolation and student attendance recording. Follow guidance:





	Heather Causon		
Risk Assessor (s) Name(s):	John Freeman	Risk Assessor(s) Signature (S):	
RISK ASSESSOI (S) Name(S).	Consultation with staff 4/3/21	RISK Assessor(s) Signature (s).	
Authorised By:	Heather Causon	Authoriser Signature:	Initial
Date Conducted:	4/3/21	Date of Next Review:	
		Date of Review:	
		Date of Review:	
		Date of Review:	
		Date of Review:	

Potential Severity of Harm	High Death, paralysis, long term serious ill health.	Medium	High	High
	Medium An injury requiring further medical assistance or is a RIDDOR incident.	Low	Medium	High
	Low Minor injuries not resulting in any first aid or absence from work.	Low	Low	Medium
		Low The event is unlikely to happen.	Medium It is fairly likely to happen.	High It is likely to happen.





Likelihood of Harm Occurring

	Risk Rating Definitions				
Low	This is an acceptable level of risk. No further controls are required as the risk rating cannot be reduced any further. However, it is advised that continual monitoring occurs in order to ensure that no changes / deviation of control measures occur.				
Medium	It is advised that further controls are implemented to reduce the risk rating to as low a level as possible. If the risk cannot be reduced to lower than a medium, then on site monitoring should occur to ensure that all stipulated controls are being adhered to.				
High	This is an unacceptable risk rating. Urgent interim controls should be implemented to reduce the risk so far as is reasonably practicable. If the risk rating cannot be reduced to lower than a High , then a documented safe system of work should be implemented to control the activity. It may be necessary to seek further professional advice. Serious considerations should be given to the validity of carrying out the activity at all. Regular monitoring of the activity should occur.				